

2010 Riverside Bluesfest Vending Policies & Application Form



"Food Vendor" is defined as any Vendor selling consumable items.

"Merchandise Vendor" is defined as any Vendor selling non-consumable items and/or distributing information/advertising.

- 1) Vendor fees shall be \$250.00 per space for Food Vendors and \$100.00 per space for Merchandise Vendors. Flat rate: Riverside Bluesfest does not collect a sales percentage.
- 2) One Food Vendor space shall not exceed 30 feet wide (front) by 24 feet deep (3 standard or 2 HC parking places), and one Merchandise Vendor space shall not exceed 10 feet wide (front) by 24 feet deep (1 parking place), approximately. Multiple spaces may be bought as available. See page 3 for the site plan and notes on placement.
- 3) Electric power will be provided as requested within 50 feet of assigned Vendor spaces -- 220 volt Food Vendor service will be available upon request. Water lines are not available to individual vendor areas. Potable water will be available at several locations in the park, but it must be transported by the Vendor to individual Vendor areas for use.
- 4) Vendors shall be responsible to provide all lighting, furnishings, and any structures necessary for their operations. All Vendors will be located on a paved asphalt parking lot surface as designated by Riverside management. No tents or overhead covering will be provided; parking lot lighting will be minimal. Only self-supporting tents and structures are permitted: by order of the City of St. Marys no stakes may be driven into the asphalt surface.
- 5) Scheduled set-up time is Friday, Sept. 3, 2010, between 8:00 am and 6:00 pm. Any other set-up time must be by prior arrangement with Riverside management.
- 6) Vendors shall operate at a minimum from noon through 11:00 pm on Saturday, Sept 4, 2010 and from noon through 11 pm on Sunday, Sept. 5, 2010.
- 7) No Vendor may drive a vehicle into the venue from from 11:00 am to 11:00 pm on Saturday, Sept. 4 or Sunday, Sept. 5, 2010. Vendor parking will be provided within a reasonable distance from Vendor spaces.
- 8) All Vendor personnel must wear event wristbands. Each Vendor space comes with four ticket passes. Additional personnel tickets must be purchased at the presale price (\$15.00).
- 9) Vendors are responsible for keeping their areas neat and clean. Dumpsters will be provided in designated areas.
- 10) No alcoholic beverages, or beverages in glass containers, may be sold by any Vendor. Based on event sponsorship to be determined, Vendors *may* be required to obtain all soft drink beverages and bottled water through Riverside management: Vendors will be notified no later than August 1, 2010, if such a requirement is in effect. Any specialty beverages made on site not in competition with an event sponsor's product shall be permitted as approved by Riverside management.
- 11) All means of cooking are subject to inspection by the City of St. Marys Fire Department.
- 12) Vendors operating in confined structures are required to have a fire extinguisher with current inspection. Vendors using deep fryers will be required to have an approved K-type fire extinguisher, per City of St. Marys codes. All licenses and permits required by the Ohio Department of Agriculture and/or Auglaize County Health Department (NOTE: ACHD application 7-day advance deadline is strictly enforced) are the sole responsibility of the vendor. All laws and regulations issued by those agencies must be obeyed. Inspectors will be on-site.
- 13) **NEW IN 2009** -- The Riverside Bluesfest places no restrictions on Food Vendor menus or Merchandise Vendor sales items, EXCEPT no items that may be used as weapons may be sold. As in prior years, there are no restrictions on Vendor pricing.

Site Plan



The Riverside Bluesfest general site layout. Scale approx. 1" = 120'.

LIMITED VEHICLE ACCESS. -- The open parking places to the west of Food Vendor space #10 are reserved for a drive ramp into the grass area south of spaces #6 - #10. Spaces #6 - #10 have limited vehicle access during open hours for Vendor resupply purposes. No other non-emergency vehicle traffic is permitted in the parking lot during open hours.

SECURITY. -- The City of St. Marys Police Department patrols the venue 24 hours a day during the Riverside Bluesfest, Friday through Sunday. The grass areas behind Vendor Spaces may be used for storage as space and access permit. All assets left on site are at the Vendor's sole risk.

SPACE PREFERENCES. -- Spaces will be assigned in order of paid applications received and approved. Please indicate your top three Vendor space preferences by numbers or letters in the blanks provided near the top of the Application Form. If requesting multiple spaces, list all preferred spaces.